



EUROPEAN COMMISSION
Information Society and Media Directorate-General
ICT addressing Societal Challenges
ICT for Health

Brussels, 18th July 2007
INFSO-H1/RB/EA – D/830344
A(07) 413999, A(07) 427197

Mr Bruno Le Dantec
GEIE ERCIM
2004, ROUTE DES LUCIOLES SOPHIA
ANTIPOLIS
06410 BIOT
FRANCE

REGISTERED MAIL

**SUBJECT: CONTRACT N° 026996, ACGT
Reports for the period of 01/02/2006 to 31/01/2007**

Dear Mr Le Dantec,

I hereby acknowledge receipt on 11/04/2007 and 28/06/2007 of the reports given in Annex for the above-mentioned contract and period.

I advise you that after having analysed the periodic activity report and the periodic management report, information which should have been provided is either absent or inadequate. The details are given in Annex.

In light of the above and with reference to Article 8.2(e) of the contract, the Commission has suspended the 45 day period for approval until additional information/clarification has been submitted.

This additional information/clarification will be examined as soon as it is received. In case no additional information/clarification is received within 30 days of the receipt of this letter or should you inform us in the meantime that this information cannot be produced, we will process the financial statement based on the information we have received so far.

If you have any questions regarding the contents of this letter, please do not hesitate to contact me.

Yours sincerely,

Ragnar Bergstrom
Project Officer

Encl.: List of reports received by the Commission, Remarks to the 1st RP

Cc: Tuula Hyorinen

Commission européenne, B-1049 Bruxelles / Europese Commissie, B-1049 Brussel - Belgium. Telephone: (32-2) 299 11 11.
Office: BU31 6/46. Telephone: direct line (32-2) 295 64 15. Fax: (32-2) 296 01 81.

E-mail: ragnar.bergstrom@ec.europa.eu

ANNEX: List of reports received by the Commission

ERCIM:	Form C, Audit certificate
INRIA:	Form C, Audit certificate
FORTH:	Form C, Audit certificate
JRU INRIA:	
INRIA:	Form C, Audit certificate
UNIVERSITE RENNES 1	Form C, Audit certificate
CNRS:	Form C, Audit certificate
UVA:	Form C
PHILIPS:	Form C, Audit certificate
IJB:	Form C
SIB:	Form C
LUNDU:	Form C
UMA:	Form C
UPM:	Form C, Audit certificate
FHG:	Form C, Audit certificate
BIOVISTA:	Form C
UOC:	Form C
LUH:	Form C
PSNC:	Form C, Audit certificate
CUSTODIX:	Form C
HEALTHGRID:	Form C, Audit certificate
ICCS:	Form C, Audit certificate
USAAR:	Form C
SIVICO:	Form C
FUNDP:	Form C
UH:	Form C
UOXF:	Form C
UHOK:	Non applicable
IEO:	Form C

Report on Distribution of Community's Contribution

Summary Financial Report

Periodic Management Report (from 01/02/2006 to 31/01/2007)
- 18 month implementation plan included in the Amendment request

Periodic Activity Report

ACGT - REMARKS TO THE 1st RP COST STATEMENTS

GENERAL REMARKS

Durable equipments

- To be considered as eligible a cost must be determined according to the contractor's usual accounting practices and each contractor must apply its usual depreciation system.*
- *Equipment used on the project should be accounted for in accordance with the normal depreciation rules of the contractor.*
 - *Depreciation is charged in each relevant periodic report. The full value of the depreciated costs of equipment over the life of the project cannot be charged as a single amount in one period.*

- *Only the portion of the equipment used on the project may be charged. The amount of use (percentage and time) must be auditable.*
- *Depreciated costs of equipment can never exceed the purchase price of the equipment.*

MANAGEMENT REPORT

A.) Appendix II – Budget vs. Actual Costs

With regard to the column "Budget for whole duration of the project":

* UPM: Budgeted Direct costs should be 703.378,00 EUR and Indirect costs 421.447,00 EUR. Verify the "%Spent...", and total costs, too.

* BIOVISTA: Budgeted Direct costs should be 880.168,00 EUR and Indirect costs 60.000,00 EUR. Verify the "%Spent..." and total costs, too.

* UMA: Budgeted Direct costs should be 326.149 EUR and Indirect costs 65.230,00 EUR. Verify the "%Spent..." and total costs, too. In Annex I no budget for sub-contracting. Please correct the table as follows: budgeted sub-contracting 0 EUR, total period one -2586,20 EUR, Remaining budget -2586,20 EUR, and correct the total costs in all relevant columns.

* HEALTHGRID: In column "AC Global estimation" should be estimated costs in EUR.

* UHOK: Please add the information requested from UHOK in our comments below.

Please revise the table taking into account the above comments.

B.) Appendix III – Person Month Status Table

Information concerning contractors UHOK and IEO are missing.
Please revise the table taking into account the above comment.

The coordinator is requested to submit the above mentioned revised tables and requested descriptions (points A and B) as an addendum to the Periodic Management Report of 30/03/2007.

Partner 1: GEIE ERCIM

Form C

GEIE ERCIM's member INRIA should be indicated in box 1.
Please, submit a new Form C.

Audit certificate

Please provide us with a copy of a document issued by a competent authority justifying the competence of the Auditor.

Management Report

Please explain what major costs items are included in the amount 19.641,01 EUR in "Other costs and durable equipment".

In case, costs of durable equipments are included, please confirm also that the normal depreciation rules (see General remarks above) of your organization are followed. Otherwise, indicate the total price (without VAT) and the correct amount of depreciation for the first reporting period.

Member of ERCIM: INRIA

Please note that an amendment to the contract has to be processed before processing of this cost claim.

Partner 2: FORTH

Management Report

In case, costs of durable equipments are included in the amount 1.578,54 EUR in "Other costs and durable equipment", please confirm that the normal depreciation rules (see General remarks above) of your organization are followed. Otherwise, indicate the total price (without VAT) and the correct amount to be depreciated within first reporting period.

With regard to Travel costs (68.582,14 EUR):

1.) Please provide us with a detailed list of all travels included in the amount 68.582,14 EUR. The following information per travel is needed:

- Destination
- Departure and arrival dates
- Short explanation of the reason of the travel (3-5 words, name of the conference where relevant)
- Number of travelers
- Total amount of costs.

2.) The contractor had no budget for this purpose. Please, explain how you are planning to manage this problem taking into account also the possible travel needs in the future.

Partner 3: INRIA

Form C

The members RENNES 1 and CNRS should be indicated in box 1.
Please, submit a new Form C.

Member of INRIA: RENNES 1

Please provide us with a copy of a document issued by a competent authority justifying the competence of the Auditor.

Member of INRIA: CNRS

Please provide us with a copy of a document issued by a competent authority justifying the competence of the Auditor.

Partner 4: UVA

Management report

With regard to Equipment (12.500 EUR), please specify the equipment bought.

In case, costs of durable equipments are included, please confirm also that the normal depreciation rules (see General remarks above) of your organization are followed. Otherwise, indicate the total price (without VAT) and the correct amount of depreciation for the first reporting period.

Partner 5: PHILIPS

Form C

Please confirm the signature date of the Form C (form not dated).

Partner 6: IJB

Figures OK.

Partner 7: SIB

With regard to Travel costs:

1.) Please provide us with a detailed list of all travels included in the amount 8.238,55 EUR. The list needs to indicate:

- Destination
- Departure and arrival dates
- Short explanation of the reason of the travel (3-5 words, name of the conference where relevant)
- Number of travelers
- Total amount of costs in EUR.

2.) Almost 40% of the budget has been spent during the 1st Reporting period. Please, explain how you are planning to manage this problem taking into account also the possible travel needs in the future

Partner 9: UMA

Form C

Form C is signed by Oswaldo Trelles Salazar and Jose Antonio Molina Ruiz. They are not mentioned in the contract/CPF. Please, explain their roles in the project, and request (via coordinator) adjustment to contractor's details with supporting documents, if needed.

Management Report

In case, costs of durable equipments are included in the amount 1.578,54 EUR in "Other costs and durable equipment", please confirm that the normal depreciation rules (see General remarks above) of your organization are applied. Otherwise, clarify the total price (without VAT) and the correct amount to be depreciated within first reporting period.

With regard to Travel costs:

1.) Please provide us with a detailed list of all travels included in the amount 13.959,85 EUR. The list needs to indicate:

- Destination
- Departure and arrival dates
- Short explanation of the reason of the travel (3-5 words, name of the conference where relevant)
- Number of travelers
- Total amount of costs in EUR.

2.) Over 50% of the budget has been spent during the 1st Reporting period. Please, explain how you are planning to manage this problem taking into account also the possible travel needs in the future

Partner 10: UPM

Form C and Audit certificate

On Form C, box 2, the amount of the total eligible costs is not equal to the one in the Audit certificate. Please, modify the Audit certificate accordingly or submit a new Form C.

Partner 12: BIOVISTA

Form C

In the future, please, use on Form C legal name of your company (not short name) as requested on the form. In case, the legal name of the company is changed, request (via coordinator) change of contractor's details with supporting legal documents.

Management Report

Please confirm that the Server maintenance and service costs of 20.8282,98 EUR concern only the 1st year (not a total fee of a 4 year contract).

Management Report

In case, costs of durable equipments are included in the amount 1.578,54 EUR in "Other costs and durable equipment", please confirm that the normal depreciation rules (see General remarks above) of your organization have been followed. Otherwise, indicate the total price (without VAT) and the correct amount to be depreciated within first reporting period.

Partner 15: PSNC

Form C and Audit certificate

In the contract the legal name of the contractor is INSTYTUT CHEMII BIOORGANICZNEJ PAN W POZNANIU. However, on Form C and in the Audit certificate are indicated two different legal names.

In case, the contractor's legal name has changed, please submit via coordinator a new Legal entity form with supporting legal documents for validation.

If the legal name is not changed, please submit a new original Audit certificate, and explain the error on Form C and confirm the correct name.

Management report

With regard to the equipment bought and the General remarks above, please confirm that the normal depreciation rules (see General remarks above) of your organization have been applied. Otherwise, clarify the total price (without VAT) and the correct amount to be depreciated within first reporting period.

Partner 16: CUSTODIX

Management Report

In case, costs of durable equipments are included in the amount 1.578,54 EUR in "Other costs and durable equipment", please confirm that the normal depreciation rules (see General remarks above) of your organization are followed. Otherwise, clarify the total price (without VAT) and the correct amount to be depreciated within first reporting period.

Partner 17: HEALTHGRID

Management report

With regard to "Other costs and Durable equipments" please give a breakdown (3 amounts):

- Buying domain names and leasing servers to host various services for the ACGT project: ? EUR
- Depreciation of the laptop within 1st Reporting period: ? EUR
- Editing, printing of leaflets, flyers, bookmarks, posters: ? EUR

Partner 18: ICCS

Form C

Please confirm the date of the signature of Mr Trafestas.

Partner 21: FUND

Form C

The form is not dated. Please confirm the dates of the signatures.

Management report

With reference to the General remarks above concerning Durable equipment, please confirm that the normal rules of your organization have been applied when calculating depreciations of the laptop for the 1st Reporting period. If not, indicate the total price (without VAT) and the correct amount to be depreciated within first reporting period.

Partner 25: UHOK

Contractors who do not receive any Community financial contribution do not need to fill in Form C or submit an audit certificate. However, they should identify in periodic reports the resources employed on the project and provide a global estimate of their costs. Please provide the coordinator with the above information.

Partner 26: IEO

Form C

Form C is signed by Gordon McVie and Stefano Michelini. They are not mentioned in the contract/CPF. Please, explain their roles in the project, and request (via coordinator) adjustment to contractor's details with supporting documents, if needed.